



# TSWELOPELE

## LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

Tswelopele Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified persons with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislations as historically disadvantaged individual as well as people with disabilities are encouraged to apply.

### Re - Advertisement

## SENIOR TRAFFIC OFFICER

[Department: Community Services]

**REQUIREMENTS** ⇒ Gr 12 with N. Diploma / B. Tech Traffic Safety Management or Road Traffic Management or Traffic Management or equivalent ♦ Computer literacy and financial management skills ♦ 5 years' work related experience ♦ Experience in a local authority traffic management legislation will be advantageous ♦ The ability to develop and work with other persons, ability to work well under pressure, good report writing skills ♦ Excellent written and oral communication and facilitation skills ♦ Valid code B driver's license.

**CORE RESPONSIBILITIES** ⇒ Be responsible for the management and coordination of municipal traffic service functions and personnel – Law enforcement traffic transgression and municipal by-laws. ♦ Develop short, medium and long-term traffic law enforcement strategies. ♦ Be responsible for the execution and management, development, planning and design functions with regard to the traffic management plan. ♦ Plan and facilitate law enforcement operations with personnel and ensure that all traffic regulations and laws are effectively enforced. ♦ Conduct research and inspection and propose possible intervention in addressing the expansion of traffic demands in line with the IDP of the Municipality. ♦ Develop an institute an effective reporting system in the section to aid Council in the management of the service delivery. ♦ Administering road accidents, road safety unit and supporting emergency and rescue personnel during major disasters. ♦ Managing and ensuring that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures enforced on offenders. ♦ Managing and coordinates speed checking, road blocks, special operations, traffic patrol duties and attends to court cases. ♦ Maintain effective and efficient stakeholders' relations and ensure all general protocols, policy and procedures are adhered to. ♦ Manages and ensure all administrative sequences related to statutory documentation, registers and statistics are performed.

**SALARY** ⇒ R30 006.00 p/m [T12/1]

**BENEFITS** ⇒ Normal fringe benefits applicable to a Grade 2 municipality.

**CLOSING DATE** ⇒ 18 August 2023 @ 12:00

Further information please contact Director Community Services, Tel 051 853 1111.

**Applications on the prescribed official form**, with a comprehensive CV, should be forwarded to: The Municipal Manager, PO Box 3, Bultfontein 9670.

**PLEASE NOTE:** Application forms are available from the official website [[www.tswelopele.gov.za](http://www.tswelopele.gov.za)] and from the reception desks. No faxed or e-mailed applications will be accepted. Certified copies of academic qualifications and a copy of your curriculum vitae must accompany all application forms.

If not contacted within 30 days after the closing date, applicants should regard their applications as having been unsuccessful. The municipality reserves the right to not make any appointments.

Fraudulent qualifications / documentation / driver's licence, will immediately disqualify any applicant. A candidate who canvasses any councillor for preference will be disqualified from the selection process or from appointment.

**K MOTLOUNG**  
**ACTING MUNICIPAL MANAGER**

31 July 2023