



TSWELOPELE
LOCAL MUNICIPALITY
A MUNICIPALITY IN PROGRESS

REQUEST FOR PROPOSAL
RFP: No. RFP/TSW/06/2019-20
TRADE-IN SERVICE FOR CATERPILLAR

Tswelopele Local Municipality hereby invites suitably qualified service provider/individuals to submit proposals for rendering service of trade- in for TLB 2007 422 E Caterpillar. Prospective service providers are requested to download the requirement/specifications of an auctioneer from the municipality's website (www.tswelopele.gov.za) with effect from the 03 December 2019.

Proposals marked for the attention of the Municipal Manager must be submitted in a sealed envelope marked "**RFP: No RFP/TSW/06/2019-20: Appointment for service of Trade- In for Tswelopele Local Municipality 2007 TLB 422 E Caterpillar**" must be deposited in the tender box located at Tswelopele Local Municipality no later than 13TH OF December 2019, 12H00 at the following physical address:

Tswelopele Local Municipality Offices

No. 1 Bosman Street

Civic Centre

Bultfontein

9670

The proposals will be evaluated and adjudicated in line with the approved Supply Chain Management Policy of Tswelopele Local Municipality using 80/20 preference point system in line with the Preferential Procurement Policy Framework Act.

Proposals which are late or submitted by facsimile or electronically will not be accepted. The municipality does not bind itself to accept the lowest or any proposal and reserves the right to accept any proposal either wholly or a part thereof or to disclose reasons for their decision.

Enquiries can be directed to K Keyser at (051) 853 1111 during office hours.

MRE. Mogopodi

Municipal Manager

TERMS OF REFERENCE

BACKGROUND

TRADE-IN OR BUY FROM THE MUNICIPALITY 2007 TLB 422E CATERPILLAR

Selling:

- Total Hours 13359.2
- Inspection of the vehicle to be scheduled by both bidder and the Municipality
- Venue of Inspection: Tswelopele Local Municipality Technical Offices, Bultfontein, 9670.

Buying:

- for trade-in the Municipality is looking for caterpillar 426 F2 certified used TLB
- Hours +- 1800-2000
- Guarantee 12 months/3000 hours EPP

The following terms and conditions shall apply:

1. Proposal must be in the letterhead of the Prospective Service Provider.
2. Bids will be evaluated in terms of the preferential Procurement Policy Framework Act using (80/20). Allocation will be 80 preference points for price and 20 preference Points for B-BBEE.
3. Only Level 1 BBB-EE Contributor are allowed to quote
4. The Relevant MBD 4 forms **must** be completed and submitted with the quotation, which can be downloaded from the municipality's website [www. tswelopele.gov.za](http://www.tswelopele.gov.za) – Information Centre – Document Library – SCM Forms – MBD Forms – MBD 4: Declaration of interest. Quotations without signed Declaration of interest will not be considered.
5. Bidders **must** submit a Valid Tax Clearance Certificate or an authorised PIN obtained at SARS and tax status will be assessed just before an award, if there is a non-compliance on tax status upon award, the quotation will be disqualified.
6. Bidders are required to, together with their quotations submit a copy of a valid **B-BBEE certificate** to substantiate their B-BBEE rating claims. Exempted Micro Enterprise must submit a certificate issued by registered accounting officers with a practice number or a sworn Affidavit.
7. Suppliers should be registered with Centralised Suppliers Database with National treasury and MAAA number must accompany a quotation.
8. The Caterpillar the Municipality will be willing to buy must be registered in the name of the bidder.

9. Inspection of the Caterpillar to be sold to the Municipality will be inspected before and award can be made at the cost of the Municipality and the Caterpillar to be traded in by the Municipality, in need of inspection the cost will be covered by the bidder.
10. Payment if needed will be made after registrations of both caterpillars to their respective owners.
11. Delivery cost to Bultfontein should be included in the Quoted Price.
12. Total of 36 Months/6000 Warranty.
13. Non-adherence to any of the conditions may lead to your quotation not to be considered.
14. Council reserves the right to not make an appointment on an advertised request for quotation.