

SUPPLY CHAIN MANAGEMENT IMPLEMENTATION: SEPTEMBER 2017 TILL DECEMBER 2017

District:	Lejweleputswa	Municipality:	Tswelopele Local Municipality	Reporting Date:	10 January 2018
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ESTABLISHMENT OF SCM

Area	Ref.	Background	STRUCTURE	FILLED	VACANT	COMMENTS
1	SCM Reg 7	Is there a dedicated and functional supply chain management (SCM) unit?	Yes	3	2	The municipality is in the process of filling the vacant positions of the Principal Clerk Procurement and Manager: SCM and Assets and it is envisaged that the process will be completed within the 2016/17 financial year.
Area	Ref.	Background	REVIEWED (YES/NO)	DATE OF REVIEW	IF NOT REVIEWED, REASONS THEREOF	COMMENTS
2	SCM Reg 3	Reviewed and approved SCM Policy in line with National Treasury's Model Policy.	Yes	01-Jun-16		

DEMAND MANAGEMENT

Area	Ref.	Background	IS THERE AN APPROVED PROCUREMENT PLAN IN PLACE (Y/N)	DATE OF APPROVAL	IF NOT, REASONS THEREOF	COMMENTS
3	Circular 62	Procurement plan for the current financial year in respect of the procurement of goods, services and infrastructure projects which exceed R200 000 (all applicable taxes included) approved by the accounting officer.	Yes	30/06/2017		

ACQUISITION MANAGEMENT

Area	Ref.	Background	LAST REVIEW DATE	NEXT REVIEW DATE	NUMBER OF REGISTERED SUPPLIERS	COMMENTS
4	SCM Reg14	Functional list of accredited prospective providers of goods and services maintained and used for verbal quotations and formal written price quotations.				The Municipality is only using Centralised Supplier Database

BID COMMITTEES

Area	Ref.	Background	BID COMMITTEE IN PLACE (Y/N)	NAMES OF MEMBERS	DESIGNATIONS	COMMENTS
5	SCM Reg 27	Functional ad hoc Bid Specification Committees (BSC) in operation and composed of one or more officials of the municipality, preferably the manager responsible for the function involved.	Yes	1. Mr T Zondo	Manager: LED	Chairperson of the Bid Specification, two or three people are selected from various department depending on the type of tender.

6	SCM Reg 28	Bid Evaluation Committee appointed composed of at least one SCM practitioner of the municipality.	Yes	1. Ms Concilia Ndlovu	Manager: SCM and Expenditure	None
7	SCM Reg 29	Bid Adjudication Committee appointed composed of at least four senior managers of the municipality.	Yes	1. Mr. Lefa Moletsane, 2. Ms. Z Tindleni, 3. Mr. B Dikoko, 4. Mr. Sebata Rabanye	1. CFO, 2. Director: Community Services 3. Director: Infrastructure Services, 4. Director: Corporate Services	None
CIDB						
Area	Ref.	Background	REGISTRATION WITH CIDB'S TENDER (Y/N)	PROJECTS REGISTERED	IF NOT, REASONS THEREOF	COMMENTS
8	CIDB Regulations, Regulation 18(1) & 18(1A)	Registration of construction works contracts above R200 000 in the CIDB register of projects.	None			None
REGULATION 32 CONTRACTS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	INSTITUTION	COMMENTS
9	MFMA Reg 32	Procurement of goods and services under a contract secured by another organ of state.	NONE			There were no contracts procured through contracts secured by another organ of state
DEVIATIONS FROM PROCUREMENT PROCESSES						
Area	Ref.	Background	DESCRIPTION	AMOUNT	UPLOADING ON THE WEBSITE (Y/N)	COMMENTS
10	MFMA Reg 36	Deviations from the procurement processes approved by the accounting officer.	NONE			There were no deviations (other than strip-and-quote and emergencies).
UNSOLICITED BIDS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PUBLIC PARTICIPATION (Y/N)
11	MFMA Reg 37	If an unsolicited bid(s) has been considered was it because: - the product or service offered was a demonstrably or proven unique/innovative concept; - will be exceptionally beneficial to, or have exceptional cost advantages for the municipality?	NONE			There were no unsolicited bids during the quarter under review.
DISPOSAL MANAGEMENT						

Area	Ref.	Background	ASSET(S) DISPOSED	DISPOSAL METHOD	COST PRICE	BENEFICIARY
12	MFMA Reg 40	Assets disposal.	None			
CONTRACT AND PERFORMANCE MANAGEMENT						
DISPUTES						
Area	Ref.	Background	CONTRACT NUMBER	NATURE	STATUS	OUTCOME
13	SCM Reg 50	Resolution of SCM related disputes.	None			
ACTIVE CONTRACTS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	DURATION	EXPIRY DATE
14	MFMA Sec. 116	Contract management.	Supply and delivery of diesel fuel for Tswelopele local municipality:	R12.86 500 ppm Diesel per litre, 13.16	3 Years	30-Jun-20
			RFP/TSW/06/2016: Value added Services	9% of total amount claimed from SANS	8 Months	30-Jun-18
			SCM / TSW/ 07 / 2017: Supply and Installation of VOIP/Data solution, internet, E-Mail service and VPN hosting for period ending 30 June 2020	R29 500.00 fixed cost	31 Months	30-Jun-20
			SCM/ TSW/ 04/ 2017: Construction of 2.0 Paved Road and stormwater in Tswelopele local Municipality, Phahameng Bultfontein	11,740,547.07	24 weeks	15-Dec-18
			The appointment of professional consulting engineers: The construction of toilet structures & sewer connections - reticulation (499)	785,234.47	18 months	30-Jun-19
			SCM/TSW/12/2017: The construction of Bultfontein switching station and Hoopstad network	R8 377 012.98	6 months	30-Jun-18
CONTRACT VARIATIONS						
Area	Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PERCENTAGE

15	MFMA Circular 62	Expansion or variation of orders against the original contract restricted to: - not more than 20% for construction related goods, services and/or infrastructure projects; - 15% for all other goods and/or services of the original value of the contract?	NONE			
LOGISTICS MANAGEMENT						
Area	Ref.	Background	APPROVED LOGISTICS MANAGEMENT PROCEDURES IN PLACE (Y/N)	IF NOT REASONS THEREOF	COMMENTS	
16	MFMA Reg 39	Are there documented and approved SCM procedures for stores and warehouse management including: - the setting of inventory levels, - placing of orders, - receiving and distribution of goods, - expediting orders?	Yes	Such Procedures are available		
UNAUTHORISED, IRREGULAR & FRUITLESS EXPENDITURE						
Area	Ref.	Background	DESCRIPTION	AMOUNT	BENEFICIARY/ SUPPLIER	TYPE OF PROHIBITED EXPENDITURE
17	MFMA Sec. 1	A register of unauthorised, irregular, fruitless and wasteful expenditure must be maintained for all transactions falling within the UIF category.	YES	5,429.92		Irregular Expenditure
				225,343.56		Fruitless and wasteful Expenditure
ADDITIONAL MATTERS:						