

**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION: JULY 2016 TILL SEPTEMBER 2016**

	<b>Lejweleputswa</b>		<b>Tswelopele Local Municipality</b>		<b>15 September 2016</b>
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ESTABLISHMENT OF SCM						
Area	Ref.	Background	STRUCTURE	FILLED	VACANT	COMMENTS
1	SCM Reg 7	Is there a dedicated and functional supply chain management (SCM) unit?	Yes	3	2	The municipality is in the process of filling the vacant positions of the Principal Clerk Procurement and Manager SCM and Assets and it is envisaged that the process will be completed within the 2016/17 financial year.
Area	Ref.	Background	REVIEWED (YES/NO)	DATE OF REVIEW	IF NOT REVIEWED, REASONS THEREOF	COMMENTS
2	SCM Reg 3	Reviewed and approved SCM Policy in line with National Treasury's Model Policy.	Yes	23-Jun-15		

**DEMAND MANAGEMENT**

Area	Ref.	Background	IS THERE AN APPROVED PROCUREMENT PLAN IN PLACE (Y/N)	DATE OF APPROVAL	IF NOT, REASONS THEREOF	COMMENTS
3	Circular 62	Procurement plan for the current financial year in respect of the procurement of goods, services and infrastructure projects which exceed R200 000 (all applicable taxes included) approved by the accounting officer.	Yes	30-Jun-16		

**ACQUISITION MANAGEMENT**

Area	Ref.	Background	LAST REVIEW DATE	NEXT REVIEW DATE	NUMBER OF REGISTERED SUPPLIERS	COMMENTS
4	SCM Reg 4	Functional list of accredited prospective providers of goods and services maintained and used for verbal quotations and formal written price quotations.	15-Aug-16	15-Oct-16	49	None
BID COMMITTEES						
Area	Ref.	Background	BID COMMITTEE IN PLACE (Y/N)	NAMES OF MEMBERS	DESIGNATIONS	COMMENTS

5	SCM Reg 27	Functional ad hoc Bid Specification Committees (BSC) in operation and composed of one or more officials of the municipality, preferably the manager responsible for the function involved.	Yes	1. Mr. Themba Zondo	Manager: LED	Chairperson of the Bid Specification, two or three people are selected from various department depending on the type of tender.
6	SCM Reg 28	Bid Evaluation Committee appointed composed of at least one SCM practitioner of the municipality.	Yes	1. Ms. Concilia Ndlovu	Manager: SCM and Expenditure	None
7	SCM Reg 29	Bid Adjudication Committee appointed composed of at least four senior managers of the municipality.	Yes		1. CFO, 2. Director: Community Services, 3. Director: Infrastructure Services, 4. Director: Corporate Services	None
<b>CIDB</b>						
	Area Ref.	Background	REGISTRATION WITH CIDB'S TENDER (Y/N)	PROJECTS REGISTERED	IF NOT, REASONS THEREOF	COMMENTS
8	CIDB Regulations, Regulation 18(1) & 18(LA)	Registration of construction works contracts above R200 000 in the CIDB register of projects.	Yes	SCM/TSW/01/PH2R8/G/2016-2017: Tswelopele local municipality upgrading of bulk raw water supply pipeline Phase 2 - Contract B - Butfontein		None
<b>REGULATION 32 CONTRACTS</b>						
	Area Ref.	Background	DESCRIPTION	AMOUNT	INSTITUTION	COMMENTS
9	MFMA Reg 32	Procurement of goods and services under a contract secured by another organ of state.	None			There were no contracts procured through contracts secured by another organ of state
<b>DEVIATIONS FROM PROCUREMENT PROCESSES</b>						
	Area Ref.	Background	DESCRIPTION	AMOUNT	UPLOADING ON THE WEBSITE (Y/N)	COMMENTS
10	MFMA Reg 36	Deviations from the procurement processes approved by the accounting officer.	None			There were no deviations (other than strip-and-quote and emergencies).
<b>UNSOLICITED BIDS</b>						
	Area Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PUBLIC PARTICIPATION (Y/N)

11	MFMA Reg 37	If an unsolicited bid(s) has been considered was it because: - the product or service offered was a demonstrably or proven unique innovative concept; - will be exceptionally beneficial to, or have exceptional cost advantages for the municipality?	NO						There were no unsolicited bids during the quarter under review.
<b>DISPOSAL MANAGEMENT</b>									
Area	Ref.	Background	ASSET(S) DISPOSED	DISPOSAL METHOD	COST PRICE	BENEFICIARY			
12	MFMA Reg 40	Assets disposal.	NO						
<b>CONTRACT AND PERFORMANCE MANAGEMENT</b>									
<b>DISPUTES</b>									
Area	Ref.	Background	CONTRACT NUMBER	NATURE	STATUS	OUTCOME			
13	SCM Reg 50	Resolution of SCM related disputes.							
<b>ACTIVE CONTRACTS</b>									
Area	Ref.	Background	DESCRIPTION	AMOUNT	DURATION	EXPIRY DATE			
14	MFMA Sec. 1.16	Contract management.	NO						
<b>CONTRACT VARIATIONS</b>									
Area	Ref.	Background	DESCRIPTION	AMOUNT	REASONS	PERCENTAGE			
15	MFMA Circular 62	Expansion or variation of orders against the original contract restricted to: - not more than 20% for construction related goods, services and/or infrastructure projects; - 15% for all other goods and/or services of the original value of the contract?	NO						
<b>LOGISTICS MANAGEMENT</b>									
Area	Ref.	Background	APPROVED LOGISTICS MANAGEMENT PROCEDURES IN PLACE (Y/N)	IF NOT REASONS THEREOF	COMMENTS				

16	MFMA Reg 39	<p>Are there documented and approved SCM procedures for stores and warehouse management including:</p> <ul style="list-style-type: none"> <li>- the setting of inventory levels,</li> <li>- placing of orders,</li> <li>- receiving and distribution of goods,</li> <li>- expediting orders?</li> </ul>	Yes			
<b>UNAUTHORISED, IRREGULAR &amp; FRUITLESS EXPENDITURE</b>						
Area	Ref.	Background	DESCRIPTION	AMOUNT	BENEFICIARY/ SUPPLIER	TYPE OF PROHIBITED EXPENDITURE
17	MFMA Sec. 1			508 056.63	The List will be provided to sec 8 Committee to be escalated to Exco meeting for consideration	Irregular & Fruitless and wasteful expenditure which is not yet investigated by MPAC and Finance Committee

ADDITIONAL MATTERS: