



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

PO Box / Posbus 3
BULTFONTEIN
9670

Tel: 051 853 1111
Fax: 086 539 3183
E-mail: fwpq@tswelopele.org

REQUEST FOR FORMAL WRITTEN PRICE QUOTATION FWPQ 09 OF 2020-2021

PROVISION OF SECURITY SERVICES FOR TSWELOPELE LOCAL MUNICIPALITY ADMINISTRATION OFFICE AND REMOTE SITES

Formal written price quotations are hereby requested from competent and reputable service providers to provide:

- 2 x Security Guard Grade D (Head Office Bultfontein).
 - 2 x Security Guard Grade D (Technical Office Bultfontein).
 - 2 x Security Guard Grade D (Hoopstad Office).
 - 2 x Security Guard Grade D (Waste water plant Hoopstad).
 - 2 x Security Guard Grade D (Water Plant Hoopstad).
 - 2 x Security Guard Grade D.
- ✓ Provision of Security Services for Tswelopele Municipality for 7 days a week, (12 hour rotational shift) 24 hours shift per day including public holidays and weekends
 - ✓ Vehicle patrol during the night at various times.
 - ✓ One guard per shift

All quotations must be faxed to 086 539 3183, or e-mailed at fwpq@tswelopele.org or hand delivered at Tswelopele Local Municipality, 1 Bosman Street, Civic Centre, 9670 not later than **Tuesday, 08th of December 2020** before **12H00**.

The following terms and conditions shall apply:

1. Formal written Price Quotation must be in the letterhead of the Prospective Service Provider.

2. PSIRA registration per security officer to be placed on stations of the Municipality and relevant security services documentation.
3. Contract will run on a month to month basis from 09 December 2020 to 31st January 2021.
4. Bids will be evaluated in terms of the preferential Procurement Policy Framework Act using (80/20). Allocation will be 80 preference points for price and 20 preference Points for B-BBEE.
5. The Relevant MBD 4 forms **must** be completed and submitted with the quotation, which can be downloaded from the municipality's website [www. tswelopele.gov.za](http://www.tswelopele.gov.za) – Information Centre – Document Library – SCM Forms – MBD Forms – MBD 4: Declaration of interest. Quotations without signed Declaration of interest will not be considered.
6. Bidders **must** submit a Valid Tax Clearance Certificate or an authorised PIN obtained at SARS and tax status will be assessed just before an award, if there is a non-compliance on tax status upon award, the quotation will be disqualified.
7. Bidders are required to, together with their quotations submit a copy of a valid **B-BBEE certificate** to substantiate their B-BBEE rating claims. Exempted Micro Enterprise must submit a certificate issued by registered accounting officers with a practice number or a sworn Affidavit.
8. Suppliers should be registered with Centralised Suppliers Database with National treasury and MAAA number must accompany a quotation.
9. Quotations which do not have all and correct items requested will be rejected.
10. Bidders who do not have a Vat registration and are not registered for Vat, must not split the VAT Portion amount from the grand total, for such the Municipality will consider total before Vat as the bidder is not eligible to charge VAT.
11. Non-adherence to any of the conditions may lead to your quotation not to be considered.
12. Council reserves the right not to make an appointment on an advertised request for quotation.

SCM related enquires to be directed to **Ms. Puseletso Mashiane** at **051 853 1111** during office hours.

Municipal Manager
MRE Mogopodi
01-12-2020