



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

PO Box / Posbus 3
BULTFONTEIN
9670

Tel: 051 853 1111
Fax: 086 539 3183
E-mail: loapep@tswelopele.org

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATION
FWPQ 11 OF 2019-2020
RENEWAL OF ANTIVIRUS**

Formal written price quotations are hereby requested from competent and reputable service providers to provide:

- Renewal of an eset secure business antivirus (1 year licence) for 80 users
- Note that the Municipality is currently using ESET endpoint Antivirus

All quotations must be faxed to 086 539 3183, or e-mailed at loapep@tswelopele.org not later than Friday, **11th of October 2019** before **12H00**.

The following terms and conditions shall apply:

1. Formal written Price Quotation must be in the letterhead of the Prospective Service Provider.
2. Delivery and Installation of the antivirus in our remote and head office
3. Bids will be evaluated in terms of the preferential Procurement Policy Framework Act using (80/20). Allocation will be 80 preference points for price and 20 preference Points for B-BBEE.
4. The Relevant MBD 4 forms **must** be completed and submitted with the quotation, which can be downloaded from the municipality's website www.tswelopele.gov.za
5. Bidders **must** submit a Valid Tax Clearance Certificate or an authorised PIN obtained at SARS.

6. Bidders are required to, together with their quotations submit a copy of a valid **B-BBEE certificate** to substantiate their B-BBEE rating claims.
Exempted Micro Enterprise must submit a certificate issued by registered auditors or accounting officers with a practice number.
7. Suppliers should be registered with Centralised Suppliers Database with National treasury.
8. Prices on quotations must be valid for 30 (thirty) days from the closing date.
9. No Payment will be made (in Full or Partially) prior to Delivery of such Goods and the municipality has up to 30 days to settle the account after receiving the relevant invoice / statement from the Service Provider / Suppliers.
10. **The supplier should provide the municipality with the licencing certificate prior to receiving payment from the Municipality.**
11. Non-adherence to any of the conditions may lead to your quotation not to be considered.
12. Council reserves the right to not make an appointment on an advertised request for quotation.

SCM related enquires to be directed to **Mrs. Puseletso Loape** at **051 853 1111** and technical related enquires and for specifications related enquiries to be directed to Kabelo Mahase at 0518531111

MRE MOGOPODI

(Municipal Manager)

03-10-2019