



TSWELOPELE

LOCAL MUNICIPALITY

A MUNICIPALITY IN PROGRESS

Tswelopele Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified persons with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislations as historically disadvantaged individual as well as people with disabilities are encouraged to apply. Incorporating, Bultfontein (Head Office), and Hoopstad.

DIRECTORATE: TREASURY SERVICES
POSITION: CHIEF FINANCIAL OFFICER
UNIT: BULTFONTEIN

TERM: FIVE (5) YEAR FIXED TERM CONTRACT

SALARY: (Min R846 307, Mid R950 907, Max R1 040 327) Total remuneration package will be in terms of Government Gazette No.42023 date 08 November 2018.

Please note that the Minimum Competency Requirements for the Chief Financial Officer as prescribed in Local Government: Municipal Regulations on Minimum Competency Levels, 2007 issued in terms of the Municipal Finance Management Act, as published under Government Notice No. 493 in Government Gazette No. 2997 of 15 June 2007 is applicable. The above appointment will be made in compliance with sections 56/57 of the Local Government Municipal System Act 32 of 2000 and relevant Local Government Regulations applicable to the appointment of Senior Managers. Appointment will be a (5) five year fixed-term performance – based employment contract and reporting directly to the Municipal Manager

KEY REQUIREMENTS ⇒ A Bachelor Degree in Accounting / Economics / B Tech in Accounting ♦ At least NQF Level 7 in fields of Accounting, Finance or Economics ♦ A Certificate in CPMD or MFMP in terms of minimum competency level as per Government Gazette No. 29967 of 15 June 2007 ♦ A minimum of at least 5 years' work related experience at middle management level in local government finance ♦ Proven successful institutional transformation within public and private sector ♦ Registration with a relevant professional body will also serve as a strong recommendation ♦ Practical knowledge of the local government environment ♦ Computer literacy ♦ Valid driver's licence.

KEY COMPETENCIES ⇒ Comprehensive knowledge and understanding of Municipal Finance Management Act, Treasury Regulations and other legislation including proven experience in its application ♦ Good practical knowledge of Municipal Property Rates Act and relevant regulations ♦ Knowledge of GRAP (Generally Recognised Accounting Practices) ♦ Track record in preparations and management of strategic plans, business plans and budgeting ♦ An excellent track record in the implementation and maintenance of sound financial system ♦ The ability to work under pressure ♦ Knowledge in Strategic leadership and management; Strategic financial management; Operational management; Financial and performance reporting; Risk and change management; Project management; Legislation and policy implementation; Audit and Assurance; Supply Chain Management and Governance, ethics and values in financial management.

RESPONSIBILITIES / DUTIES ⇒ Provide advice to the Municipality regarding all aspects falling within his/her scope of work and carry out decision ♦ Be responsible and accountable for the management of the Financial Services Department regarding policy making, organising, financing, personnel management, utilisations and discipline ♦ Be responsible for Government Management and control ♦ Advice Council, Mayor, Accounting Officer and Senior Management on the exercise of powers and duties assigned to the accounting officer in terms of MFMA ♦ Supervise and execute powers over the recording of financial transactions to ensure that all financial transactions are accounted for ♦ Ensure implementation of GRAP Standards ♦ Prepare Annual

Financial Statements ♦ Compile the Budget according to MTREF Standards ♦ Supervise and control over financial aspects of capital projects (financing, loan approvals, borrowing powers) ♦ Be responsible for assets register ♦ Ensure the development and implementation of strategies that have measurable positive impact on financial performance ♦ Be responsible and accountable for all income, expenditure, assets and discharge of all liabilities of the municipality. ♦ Ensures compliance to relevant legislations, regulations, policies and procedures. ♦ Implements effective processes, support and co-ordination for the compilation of the Integrated Development Plan, Budget and Service Delivery and Budget Implementation Plan. ♦ Strategically engages with external auditors and provide appropriate and timely responses to audit queries. ♦ Be responsible for the execution and timely delivery of departmental outputs as outlined in the departmental SDBIP and CFO's performance contract. ♦ Facilitate stakeholder participation and involvement in relevant matters.

BENEFITS / CONDITIONS OF EMPLOYMENT ⇒ In terms of Government Gazette No. 37245 of 17 January 2014.

- NB:**
1. Faxed or emailed applications will not be considered. Fraudulent academic qualifications or documents will result into the immediate disqualification of your application.
 2. The successful candidate must sign an employment contract, a performance agreement and the disclosure of financial interest forms and also undergo security vetting / screening.
 3. Application forms are available at the municipal offices or for download on the municipal website (www.tswelopele.gov.za). NB: NB: No applications will be considered if is not per Annexure C of Government Gazette no 37245 dated 17 January 2014.
 4. Shortlisted or recommended candidates will be subjected to a competency based assessment prior appointment.
 5. Verification of qualifications and employment history or reference checks will be conducted prior to appointment.
 6. It is the applicants responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and to attach proof thereof.

Council reserves the right to place and move candidates anywhere within the municipality. The Municipality reserves the right not to appoint any applicant to this position.

All enquiries may be directed to: Municipal Manager at Tel 051 853 1111.

Please forward your application form with Curriculum Vitae and originally certified copies of qualifications to: The Municipal Manager, PO Box 3, Bultfontein, 9670 or submit it at the Municipal Offices, Civic Centre, Bosman Street, Bultfontein.

CLOSING DATE: 25 September 2020 at 12:00.

Applicants will be subjected to vetting and undergo a competency assessment to determine their suitability for the post. Successful candidate will have to sign the oath of confidentiality and declare financial interest on an annual basis. Fraudulent qualifications / documentation / driver's licence, will immediately disqualify any applicant. A candidate who canvasses any councillor for preference will be disqualified from the selection process or from appointment.

Due to the large number of applicants, correspondence will be limited to the shortlisted candidates only. If you have not heard from us after 3 months of closing date, please accept that your application was not successful.

**MRE MOGOPODI
MUNICIPAL MANAGER
2 September 2020**